



GN: 114

7th May, 2024.

The Chief Information Technology Officer,
University of Ghana Computing Systems,
University of Ghana,
Legon.

Dear Sir,

**RE: REPORT ON THE SUPPLY AND INSTALLATION OF PEDAGOGICAL TOOLS
(SMART CLASSROOMS) ON KORLE-BU CAMPUS (CHS)**

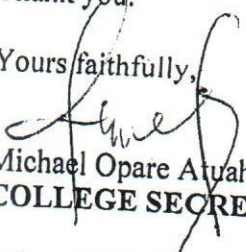
I write to inform you that the College of Health Sciences has received two sets of equipment for the Lecture Room Modernization being deployed in the University.

Attached is a report on the supply and installation of the equipment by Clems High Business Solution Limited which has been successfully completed.


I count on your usual cooperation.

Thank you.

Yours faithfully,


Michael Opare Atuah
COLLEGE SECRETARY

CC: Provost
College Finance Officer, CHS
Dean, UGMS/UGDS/SBAHS
Deputy CITO (Infrastructure) ✓
Head, ICT



COLLEGE OF HEALTH SCIENCES UNIVERSITY OF GHANA IT UNIT

2nd May 2024

The Chief Information Technology Officer
University of Ghana Computing Systems
University of Ghana
Legon



Thro:

The College Secretary
College of Health Sciences
University of Ghana
Korle – Bu

Dear Sir,

REPORT ON THE SUPPLY AND INSTALLATION OF PEDAGOGICAL TOOLS (SMART CLASSROOMS) EQUIPMENT ON KORLE – BU CAMPUS (CHS)

The College of Health Sciences have received two sets of equipment for the Lecture room modernisation being deployed through out the University as part of the VC's vision.

I submit to you an attached detailed report on the supply and installation of Pedagogical Tools (Smart Classrooms) on Korle-Bu Campus for College of Health Sciences, by Clem's High Business Solution Limited.

I confirm that the project has been successfully completed and submit to you for your perusal.

Thank you.

Yours faithfully,



Richard Otieku-Boadu

Head, IT CHS/UGCS

Networks / Systems Administrator

CC: Provost – CHS

College Finance Officer – CHS

Dean – UGMS

Dean – SBAHS

Dean - UGDS

Deputy CITO Infrastructure

30th April 2024

REPORT ON SUPPLY AND INSTALLATION OF PEDAGOGICAL TOOLS (SMART CLASSROOMS) EQUIPMENT ON KORLE-BU CAMPUS CHS

Preamble:

The VC's vision to modernize lecture rooms within the University started on legon Campus. College of Health Sciences (CHS) Korle-Bu campus was to receive it's share of four (4) lecture rooms.

Report:

The College was notified of an award for the Supply and Installation of Pedagogical Tools (Smart Classroom) Equipment between University of Ghana and Clems High Business Solution Limited (UG/GD/ACEII-WACCBIP/0302/2023).

Clems High Business Solution Ltd. supplied the under listed items for two (2) lecture rooms in the agreement as per the attached Waybill to the CHS/UGCS unit for inspection and certification.

No.	Item	Quantity
1.	65" 4K Smart UHD TV	5
2.	Lecture Capture System	2
3.	Active Speakers	4
4.	4 - Channel Audio Mixer	2
5.	Digital Podium	2
6.	85" Interactive Screen	2
7.	Document Camera	2
8.	Lapel and Handheld Microphones	4
9.	Network Media Processor	2
10.	SDI and HDMI Capture Card	4
11.	UPS 3KVa	2
12.	SDI Cables (100m)	3
13.	HDMI Cables (100m)	10
14.	HDMI Cables (5m)	5
15.	Cat 6e Cable (305m)	1
16.	Converters	3

Installation of the equipment started on 15th April 2024 after a kick-off meeting held between the stakeholders and agreement reached for SBAHS Main Lecture hall and UGMS O&G lecture hall.

Clems High Business Solution Ltd. Completed installations as scheduled and had technical training for some IT support staff that may be handling the equipment. Faculty training is yet to be scheduled by both School Administrators of UGMS and SBAHS and Clems High Business Solution Ltd soon.

I am by the report confirming that all equipment and technical installation is completed as per the contract agreement.

Recommendations:

From the above, it was noted that two (2) out of the four (4) lecture room selected on Korle-Bu campus CHS are yet to be awarded.

Furthermore, UGMS is to complete the renovation works at O&G Lecture Halls to enable handing over and use of the lecture halls ready.

Conclusion:

I confirm that the initial inspection team made up of members from UGCS, College Secretary, SBAHS School Administrator on one side and Clems High Business Solution Ltd, had gone round to ascertain work done.

I confirm that all technical installations are completed and ready for use.

Thank you.



Richard Otleku-Boadu

Head, IT Administrator – CHS/UGCS



ClemstHigh

BUSINESS SOLUTION LIMITED

GENERAL SUPPLY | PRINTING | ADVERTISING | EDUCATIONAL CONSULTANCY | A.V SUPPLY

BILL TO: UNIVERSITY OF GHANA
(CHS)

Date	Our Order Ref	Sales Rep.	VAT No:
03/04/2024	REF/NO: CBSL/03-0424	MAYQUEEN AIDAM	C0007421273

NO	ITEMS	QUANTITY (PCS)	SERIAL NO	REMARKS
1.	65" 4K Smart UHD Tv	5		
2.	Lecture Capture System	2	N/A	NEW
3.	Active Speakers	4	N/A	NEW
4.	4-Channel Audio Mixer	2	N/A	NEW
5.	Digital Podium	2	N/A	NEW
6.	85" Interactive Screen	2	N/A	NEW
7.	Document camera	2	N/A	NEW
8.	Lapel and handheld microphone	4	N/A	NEW
9.	Networked Media Processor	2	N/A	NEW
10.	SDI and HDMI Capture card	4	N/A	NEW
11.	UPS	2	N/A	NEW
12.	Desktop Computers	20	N/A	NEW
13.	SDI Cables (100m)	3	N/A	NEW
14.	HDMI Cables (100m)	10	N/A	NEW
15.	HDMI Cables(5m)	5	N/A	NEW
16.	CAT 6 Cables	1	N/A	NEW
17.	Converters	3	N/A	NEW

Goods Received in good order and condition by:

Richard O. Ofori-Boadi

Date 03 - April - 2024

Signature [Signature]

Telephone No 0205877777

Dispatched By:

MAYQUEEN AIDAM

Date 03/04/2024

Signature [Signature]
ClemstHigh BUSINESS SOLUTION
P.O. Box 1891, Kaneshie-Accra

Telephone No 0547000589